

CONSENT FOR CHILD TO LEAVE IOSHC PREMISES EARLY

IOSHC supports families in accessing and utilising Indooroopilly state school extra-curricular activities whilst children are in attendance at IOSHC.

Children participating in extra curriculum activities facilitated by ISS school personnel require a "consent for child to leave IOSHC premises early" form.

The consent to Leave early is not applicable for our After School Program.

IOSHC will grant permission for the child to leave early if

- Proposed extracurricular activity ceases at 8.45am or beyond this time.
- Permission will only be granted for extracurricular activity facilitated by ISS personnel, not for activities facilitated by a third provider such as swimming, soccer, rugby and so forth.
- Consideration may be given for Indooroopilly State School excursions (camp etc)
- The consent for the child to leave form is current. **Families must submit a new form each term** in line with the extracurricular activities form.
- Forms must be submitted a minimum 2 business days before agreement is to take place to allow for sufficient time to notify and communicate changes/updates with educators and update courier activity rolls.
- The child is signed into the service by the guardian and will be signed out by our front desk staff when leaving for the activity. Parents are not permitted to take children to the activity unless they sign the child out from IOSHC.
- Please arrive 15 minutes before the activity to allow our courier to ensure your child can participate in proposed activity on time.

Child Name (one child per form only): _____ Year Level: _____

Day	Activity e.g. MiniLIT, Class Support, Spelling, Band, Choir etc.	Venue	Start Time	End Time	Actual Start Date	Actual End Date
Mon						
Tue						
Wed						
Thu						
Fri						

The Arrivals and Departures Policy states if you require your child to attend activities within the school grounds, written authority must be given **at least 2 business day prior to the start date.**

In order for a child to leave early parents/guardians must acknowledge (please tick)

- ☐ Where a child is involved in an activity that involves early leave, I acknowledge that my child will be escorted/collected by ISS personnel to the activity as per extracurricular timetable and signed out of the service before 8.45am or commencement of activity.
- ☐ I acknowledge and I accept that Indooroopilly State School teaching staff conducting extracurricular activity will be responsible for my child once my child has been signed out of the service. **(IOSHC will no longer have a duty of care or responsibility for your child once they have been signed out of the service via our kiosk.)**
- ☐ I will communicate and update any changes to this agreement as they change via e-mail and or submitting a new form if required.
- ☐ In the event the teacher or activity is canceled my child will be brought back to IOSHC and will participate in our program until 8.45am/school commencement.
- ☐ The service Manager can decline consent to leave if requirements do not meet the criteria.

I give permission for my child to leave early for the purpose for attending the activity(ies) listed in the table above.

Signature of Parent/Guardian: _____ Date: _____